

**BOARD OF  
ASSESSORS  
MEETING  
MINUTES**

**November 20, 2013**

Temporary Town Hall, 3 Milford St., Upton, MA 01568

Chairman Charles Marsden, Assessor Glenn Fowler, Assessor  
Teresa Ambrosino, Department Coordinator, Tracey Tardy

1 The meeting, located in the temporary town hall at 3 Milford St., was called to order at 6:30 p.m.

2

3 Attendees: Chairman Charles Marsden, Teresa Ambrosino, Tracey Tardy

4

5 Approved meeting minutes from November 6, 2013 with a correction line 5 needed a space after  
6 the date and line 25 a dash between words one time. Also the date at the top read Oct. 23 instead  
7 of Nov 6<sup>th</sup>

8

9 Approved vouchers

10

11 Motor vehicle certificates and abatement applications were approved

12

13 Mail was reviewed

14

15 The Board read over the legal notice that was placed in the paper from 11/19/13 & 11/20/13 for  
16 the disclosures

17

18 October deeds were reviewed a name change needs to be done for deed 51593/290

19

20 The Board began the review process for the RECAP sheets. Discrepancies were found and  
21 Chairman Marsden sent an email to the Accountant and Town Manager for review. Email  
22 attached. Chairman Marsden will meet with the Accountant on Monday night.

23

24 An abutters list was approved for 7 Pleasant St

25

26 The Board reviewed the Accountants monthly reports.

27

28 The Board reviewed documents received from the ATB regarding MCI cases dating from  
29 FY2004-FY2013

30

31 Reviewed bankruptcy paperwork and didn't find the debtors to have property in the Town of  
32 Upton.

33

34 Meeting was adjourned @ 8:34 p.m.

35

36 Respectfully Submitted,

37

38

39 Tracey Tardy, Department Coordinator